

PCS AND PARTS STAFF APPLICATION FORM

Pcs and Parts is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical or sensory disability, sexual orientation, or any other basis prohibited by federal or state law.

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|---|--------|-------|--|-----------------------------|----------|
| PERSONAL INFORMATION (Please Print) | | | | | |
| Name: | Last | First | Middle | Nickname | Date: |
| Address: | Street | City | | State | Zip Code |
| Primary Phone Number _____ | | | Other (mobile, pager, etc.) _____ | | |
| Are you legally eligible for employment in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | Birthday ____ / ____ / ____ | |
| Have you been convicted of a felony in the last seven years? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

| | | | | | | |
|---|-----------------|--|--------------------------------|-------|-----|---------|
| EMPLOYMENT DESIRED (Please keep in mind that the availability of hours may vary.) | | | | | | |
| Position: _____ | Location: _____ | Salary Desired: _____ | Date Available to Start: _____ | | | |
| Please list the hours you are available. | Mon | Tue | Wed | Thurs | Fri | Sat Sun |
| | | | | | | |
| Do you have reliable transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No | | The position requires lifting of at least 40 lbs. Do you meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |

| EDUCATION | Please list name and location | # of Years Completed | Major/Minor | Did You Graduate? |
|---|-------------------------------|----------------------|-------------|-------------------|
| High School | | 1 2 3 4 | | Y N |
| College | | 1 2 3 4 | | Y N |
| Business or Trade School | | 1 2 3 4 | | Y N |
| Please list any other training relevant to the position you are applying for. | | | | |

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|---|
| SKILLS/EXPERIENCE |
| Please list any skills you have relevant to the position you are applying for. |
| Can you skillfully multi-task? Example? |
| What does BSOD mean? PEBKAC? |
| What does a computer do if it runs out of available memory? |
| What do you consider to be a good AV program and why? |
| Describe, in detail, a specific time you provided excellent customer service. Why was it effective? |
| If you go into "My Computer" and no CD drives show up, what do you think is wrong? |
| You get the error message, "unmountable boot volume" when you boot up a computer, what could be wrong? |
| You turn on a desktop and nothing happens, or you hear the fans spinning but get no post code. What is the first thing you check? |
| Leeroy Jenkins! |
| n00b or 733t? |

ABOUT YOU

Please list any volunteer work you do.

What do you like to do in your spare time?

Why would you like to work here?

What are characteristics found in a great staff member?

Is there any other information about you that you feel we should know.

What irritates you about other people, and how do you deal with it?

How did you hear about this position?

Please name and describe a current event that interests you.

Do you have pets? If so what are their names?

How would you describe your work style?

Where do you see yourself in five years?

Why are you leaving your current job? Why did you leave your last job?

Do you have any super powers?

If you could meet anyone in the universe from any time, who would it be?

Do you take instruction well?

Do you argue with authority?

I hereby authorize PCs and Parts to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by PCs and Parts to provide any relevant information regarding my current and/or previous employment and I release all persons, schools and employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality agreement should I become an employee at PCs and Parts. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate that there is a position open and does not obligate PCs and Parts to hire me. I understand and agree that employment is at will, and that is to mean that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my own, or PCs and Parts' option.

This application is current for 60 days. If you have not heard from PCs and Parts and still wish to be considered for employment, it will be necessary to submit a new application.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

(Applicant's signature)

Today's date

PCS AND PARTS IS AN EQUAL OPPORTUNITY EMPLOYER

Please use this space to draw a MOB

Large empty rectangular box for drawing a MOB.